



1.1.1. The Institution ensures effective curriculum delivery through a well planned and documented process

Department Meeting Minutes

PATRICIAN COLLEGE OF ARTS AND SCIENCE



DEPARTMENT OF BCA

Meeting Minutes

Date:02/11/2022

Time: 8:10 to 8:30 a.m

Venue : BCA(Shift- I) Staff Room-A Block

Meeting Notice:

Agenda for the Meeting:

Points Discussed:

- Prayer
- University Exam registration with penalty
- Commencement of University Practical exam, Value Education and soft skills
- Model exam
- I UG Proforma
- Attendance Posting
- Fees Clearance
- Portion completed status and requirement for the pending classes
- Prevention, Condonation and Detained details

The meeting commenced with silent prayer.

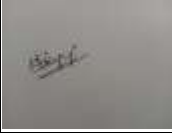


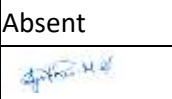
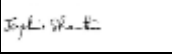
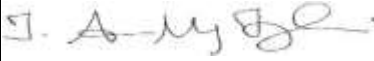
Dr.Anandapriya.B , Head, Department of BCA addressed the following points

- University Exam registration with penalty for II and III UG students should be completed before 4th November 2022.
- All Subject teachers are informed to check their attendance posting status and post all the pending hours.
- I UG student registration should be completed and verified along with all the relevant documents.
- Class teachers are requested to meet the Principal with the CPD list .
- Model exam for I UG,II UG and III UG will commence from 7th November onwards.
- University practical exams, soft skills and Value education will be conducted simultaneously during model exam.



- As per the Exam committee instructions, class teachers are informed to get the Principal madam's approval in the internal consolidation sheet on or before 14th November 2022.
- Students are all informed to clear their fees due before collecting their hall tickets.
- Subject teachers are informed to fill the status of the portions completion details and kindly mention the needed hours to complete the portion.
- Enabling classes will be conducted for the academically challenged students.

Members Attended:

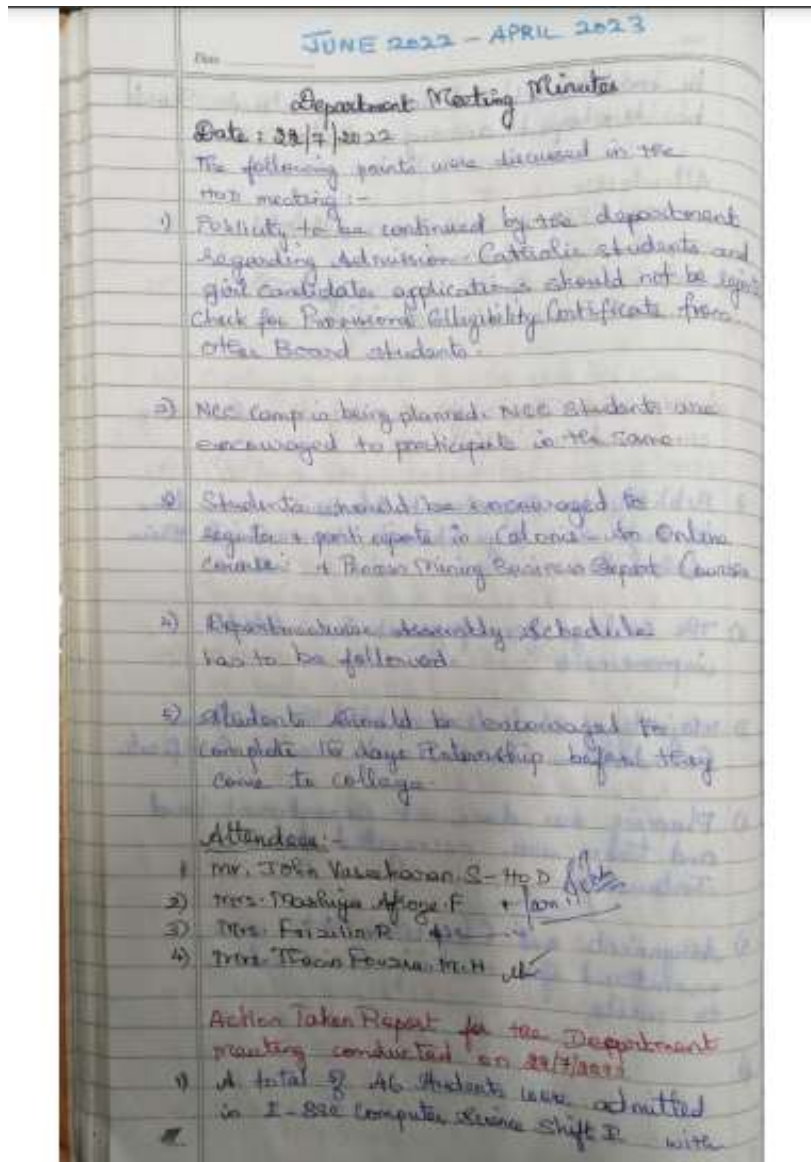
S.NO.	Name of the Faculty	Signature
1	Ms Anandapriya	
2	Dr Subbulakshmi	
3	Ms Sri Vaishnavi	
4	Ms Sangeetha	Absent
5	Ms Ajitha Purnima	
6	Ms Josephine Shanthi	
7	Ms Annies Mary Jeyaseeli	



PATRICIAN COLLEGE OF ARTS AND SCIENCE



DEPARTMENT OF BSc Computer Science Meeting Minutes





No. of Boys = and No. of Girls =

- 1) Sateesh Kumar of III BSc (CS), NCC student participated in the NCC Camp.
- 2) Many of our students got registered for Celonis-Online Certification Course.
- 3) As II + III yrs gets separated on 10/11/2022, III BSc (CS) Assembly was scheduled for that class.
- 4) All students of II + III yrs completed their Internship Course in different Organizations and submitted their Certificates.

Department Meeting Minutes:

Date: 17/11/2022

The following points were discussed in the HOD's meeting:-

- 1) Patricia Institution Innovation Council has planned to organize an Internal Patricia Hackathon on 11/12/2022 and 12/12/2022. Students should be encouraged to participate.
- 2) Mentor Programmes should be planned and executed along with PIIC to our Mentee Institutions.
- 3) Conferences, Seminars, Workshops should be conducted, national (or) International Level.

